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Student Opinions of Instruction (SOI) Accessing SOI Reports in Digital Measures

- Whose course evaluations (SOI reports) are in Digital Measures?
 - All SOI reports for **full-time faculty** are included in Digital Measures.
 - SOI reports for part-time instructors and graduate students are not included in Digital Measures. These people may access their SOI reports since summer 2019 at https://ua.evaluationkit.com/. For SOI reports prior to summer 2019, complete the OIRA online request form located at https://oira.ua.edu/new/requests/form. Please include the term and course section needed in your request (for example, Fall 2018 AEM 200-001 and AEM 400-006).

How do full-time faculty find SOI reports in Digital Measures?

- The following pages provide a step-by-step guide to downloading a PDF of your SOI reports in Digital Measures.
- Who do full-time faculty contact if they have a problem viewing / locating a report in Digital Measures?
 - Questions about Digital Measures should be directed to Brooke Moore (bmoore@fa.ua.edu, 205-348-5394)
- Where can full-time facultyt find more information and training for Digital Measures?
 - A detailed guidebook can be found at: https://alabama.box.com/s/jrga7hx2712qlkbq4i639r04450873il . Note: Users will be required to log in with their myBama credentials.

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How To View your SOI Reports in Digital Measures

Step one: Log in to Digital Measures at https://provost.ua.edu/activity-insight-digital-measures/.

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	Activity Insight (Digit	al Measures) Home >	Activity Insight (Digital Measures)	
	UA General Education Task ForceActivity Insight (Digital Measures)Employee Handbook and HR Policy ManualFaculty HandbookInformation for New FacultyFaculty Senate	 Log in to Activity Insight Activity Insight, a secure software application developed by Digital Measu manage and report faculty activities and CV data. Activity Insight allows fa research, publications, presentations, awards, and service activities. The initial roll out of Activity Insight focused on the ability to generate rep promotion and tenure dossiers and request sabbatical leave. However, As streamline many of our processes that require faculty data and in turn all collating their materials than ever before. Activity Insight also can be utiliz and building collaboration. Activity Insight provides the ability to: Generate up-to-date faculty resumes and fact sheets Construct robust customized reports along with ad hoc reporting ca University wide and by specific departments/colleges to highlight fa Pinpoint faculty expertise and research currently being done to align University Reduce manual entry of publications using Web Services API, BibTe) 	res, is a tool used to collect, aculty to record teaching, orts for annual reviews, create ctivity insight can be used to lows faculty to spend less time ted as a tool for strategic planning apabilities that can be used culty accomplishments n with the Strategic Goals of the X, SCOPUS and Google Scholar	
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Step Two: Select Student Opinions of Instruction under the Teaching / Mentoring section

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	Adminis	istrative Assignments		Professional Memberships					
	Awards	ls and Honors		Work History					
	Consulti	lting		Workload Information					
	Degrees	es		Goals					
	Graduat	ate/Post-Graduate Training							
	~ Teach	hing/Mentoring							
	Academ	mic Advising		Student Opinions of Instruction					
	Directed	ed Student Learning (e.g., theses, dissertations)		Teaching Innovation and Curriculum Development					
	Mentori	ring		Peer Teaching Observation					
	Non-Cre	redit Instruction Taught		Student Learning Outcomes & Assessments					
	Schedul	uled Teaching		Student Awards & Honors					
	~ Schola	larship/Research							
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Step Three: You will see a list of courses by semester. Select the course of interest by clicking on it.

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Step 4: This is the Digital Measures SOI screen. It contains information about your course as it relates to SOI. To view a PDF of your SOI report, copy and paste the URL located under "Student Opinions of Instruction Report". For an explanation of other data fields, see footnotes.

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Note: Number of Students Enrolled = Number of Students Surveyed for SOI Mean Course Evaluation Score = Mean Score "How would you rate this course" Mean Instructor Evaluation Score = Mean Score "How would you rate the instructor of this course"